

## LONGHAM PARISH COUNCIL

**The next meeting of the Parish Council will take place at 7.30pm on Monday 20<sup>th</sup> January 2025 in the Village Hall.**

**Longham Parish Council welcomes the public and press to its meetings.  
You may address the Council during the public participation session  
but standing orders do not allow participation in the debates.**

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### AGENDA

1. Welcome and apologies for absence.
2. To receive any declarations of interest.
3. To approve the minutes of the meeting held on 18<sup>th</sup> November 2024.
4. To receive an update regarding the one council vacancy and consider the co-option of a new Council member.
5. Meeting open for public participation.
6. To receive County and District Councillors reports.
7. Planning Matters.
  - a) Applications for consideration.
    - Any applications received after the agenda has been published (<http://planning.breckland.gov.uk/OcellaWeb/planningSearch>)
  - b) Decisions to note.
    - 3PL/2021/1460/F – Meadow, Hoe Road - change of use of land from Agricultural to residential & the erection of 1No. self-build home and provision of 1 No. Self Build Plot with associated car parking and landscaping – decision delayed due to nutrient neutrality restrictions.
  - c) To consider the Planning Reform White Paper.
8. Highway Matters.
  - a) To receive updates on matters previously reported and to consider any new highway issues.
    - Blocked groups on Litcham Road – reported to Highways and on schedule of works.
9. To receive a report in respect of the Playing Field and Play Area, including an update regarding matters raised in the annual inspection.
10. To receive an update regarding the Clay Pits (a county wildlife site).

11. To receive an update in respect of the Village Appraisal.
12. To receive an update in respect of the Village Defibrillator.
13. To receive an update regarding additional dog bins on New Road and Hoe Road.
14. To consider alternative dates/times for 2025 meeting dates, which are at present as follow:
  - 17<sup>th</sup> March
  - 19<sup>th</sup> May (ACM & APM)
  - 21<sup>st</sup> July
  - 15<sup>th</sup> September
  - 17<sup>th</sup> November

15. Finance and Governance

- a) To receive a financial report for the year ending 31<sup>st</sup> March 2025.
- b) To authorise financial payments as set out below and note any receipts.

PAYMENTS

|      |  |           |
|------|--|-----------|
| P27  | Bank Charges (November)  | £6.00     |
| P26A | Mole Removal   | £285.00   |
| P28  | Clerk – Salary/Allowance (Dec)<br>(including pay award and back dated arrears to 01.04.2024) | £tbc (SO) |
| P28  | HMRC – PAYE  | £tbc      |
| P28A | The Conservation Volunteers – Clay Pits  | £408.00   |
| P29  | Bank Charges (December)  | £6.00     |
| P30  | Clerk – Salary/Allowance (Jan)   | £tbc (SO) |
| P30  | HMRC PAYE  | £tbc      |
| P    | Bank Charges (January)   | £6.00     |

*\*, (SO) or (DD) indicates payment has been made.*

RECEIPTS

|               |        |
|---------------|--------|
| Bank Interest | £50.78 |
|---------------|--------|

16. Correspondence for circulation

*(anything received after the agenda has been published will be circulated at the meeting)*

- Breckland Ward Boundary Review - Draft Recommendations.
- Community Resilience Plan – Emergency and Civil Contingency.

17. To receive any new items for the next agenda.

18. To note the next meeting of the Parish Council will be held on Monday 17<sup>th</sup> March 2025, at 7.30pm, in the Village Hall.

Sheryl Irving  
Clerk to the Council  
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Tuesday 14<sup>th</sup> January 2025

[www.longhampc.info](http://www.longhampc.info)  
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