

## LONGHAM PARISH COUNCIL

**The next meeting of the Parish Council will take place at 7.30pm on Monday 17<sup>th</sup> March 2025 in the Village Hall.**

**Longham Parish Council welcomes the public and press to its meetings.  
You may address the Council during the public participation session  
but standing orders do not allow participation in the debates.**

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### AGENDA

1. Welcome and apologies for absence.
2. To receive any declarations of interest.
3. To approve the minutes of the meeting held on 20<sup>th</sup> January 2025.
4. To receive an update regarding the one council vacancy and consider the co-option of a new Council member.
5. Meeting open for public participation.
6. To receive County and District Councillors reports.
7. Planning Matters.
  - a) Applications for consideration.
    - Any applications received after the agenda has been published (<http://planning.breckland.gov.uk/OcellaWeb/planningSearch>)
  - b) Decisions to note.
    - 3PL/2021/1460/F – Meadow, Hoe Road - change of use of land from Agricultural to residential & the erection of 1No. self-build home and provision of 1 No. Self Build Plot with associated car parking and landscaping – decision delayed due to nutrient neutrality restrictions.
8. Highway Matters - to receive updates on any matters previously reported and to consider any new highway issues.
9. To receive a report in respect of the Playing Field and Play Area, including an update regarding matters raised in the annual inspection.
10. To receive an update regarding the Clay Pits (a county wildlife site).
11. To receive an update in respect of the Village Appraisal.

12. To receive an update in respect of the Village Defibrillator.
13. To receive an update regarding additional dog bins on New Road and Hoe Road.
14. To receive a report regarding Community Resilience – Emergency & Civil Contingencies.
15. To note the meeting dates for 2025:
  - Monday 19<sup>th</sup> May
  - Monday 21<sup>st</sup> July
  - Monday 15<sup>th</sup> September
  - Monday 17<sup>th</sup> November

16. Finance and Governance

- a) To receive a financial report for the year ending 31<sup>st</sup> March 2025.
- b) To consider any charity requests received.
- c) To authorise financial payments as set out below and note any receipts.

PAYMENTS

|      |                                  |             |
|------|----------------------------------|-------------|
| P33  | Clerk – Salary/Allowance (Feb)   | £tbc (SO)   |
| P33  | HMRC – PAYE                      | £tbc        |
| P33A | Bank Charges (February)          | £6.00       |
| P34  | Clerk – Salary/Allowance (March) | £tbc (SO)   |
| P34  | HMRC PAYE                        | £tbc        |
| P35  | ICO – Data Protection            | £47.00 (DD) |
| P36  | Clerk – Expenses                 | £16.20      |
| P37  | Bank Charges (March)             | £6.00       |

Financial Year 2025/26

|    |  |         |
|----|--|---------|
| P1 | Norfolk Parish Training & Support Subscription | £75.00  |
| P2 | Website Annual Renewal – Refund to Clerk       | £142.06 |

*\*, (SO) or (DD) indicates payment has been made.*

17. Correspondence for circulation  
*(anything received after the agenda has been published will be circulated at the meeting)*
18. To receive any new items for the next agenda.
19. To note the Annual Meeting of the Parish Council will be held on Monday 19<sup>th</sup> May 2025, following the Annual Parish Meeting which will commence at 7.00pm in the Village Hall.

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Clerk to the Council  
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Tuesday 11<sup>th</sup> March 2025